



Public Properties 2019 Annual Report

Public Properties is comprised of two Divisions: *Buildings and Grounds and Parks.*

The primary function of Buildings and Grounds is to provide the maintenance and support of all utilities and activities in approximately 55 Township-owned and occupied buildings for a total of about 128 structures.

Parks' primary functions are to maintain and support activities on the grounds that contain 21 Athletic fields, 63 Courts, 49 parks and playgrounds, numerous flowerbeds, basin cutting and maintenance, and 615 acres of land requiring mowing and turf maintenance throughout Hamilton Township.

*In 2019, our **Buildings and Grounds** Division was comprised of 30 staff members who are responsible for the general maintenance, painting, masonry, carpentry, plumbing, electrical, heating and air conditioning, telephone and communication wiring, alarm system maintenance, snow removal, custodial services, special events preparations, and irrigation system maintenance in all the Township owned facilities. We also have building service crew members to maintain our occupied locations, as well as assist with the cleaning at our rental properties: Sayen, Grafton and Kuser mansion. We have a contracted agency that provides daily cleaning in seven locations. Our building maintenance crew also assists during the day with these locations.*

***Parks** consists of 46 total staff members that are responsible for the grass cutting, fertilizing, weed spraying, snow removal, tree trimming and removals, stump removals, pruning, planting, leaf maintenance, weeding, mulching, health complaints, Lake fish ladder maintenance, flood control dam maintenance, playground installation and maintenance, basin cutting and flow channel repairs, and field lining and sports program support throughout our community. Many of the plants used throughout the township are grown and/or maintained in one of the three greenhouses located at Veterans Park. Our dedicated staff maintains the grounds, planting flowers in season and weeding throughout the year in an effort to make a visit to any one of our parks a pleasant one.*



2019 Public Properties Cont'd

Early in the year, both Divisions continue to work together on breaking down the Holiday decorations, cleaning and relocating the houses used at Kuser farm for Winter Wonderland, and addressing weather related concerns as required.

B&G- just a few examples of work performed outside of daily cleaning, electrical, plumbing and heating calls, and scheduled painting/minor repairs listed below during the first quarter of 2019.



Replaced 40 year old lighting fixtures throughout Kuser Farm Park. Purchased new poles, LED luminaires, and installed them using our electrical staff.



2019 Public Properties Cont'd

- ***B&G carpentry crew members also replaced the rotted floor in the control shed at our Ecological Facility. The pictures below show the extent of the demolition and the finished product.***





2019 Public Properties

Early in the year, both Divisions continue to work together on breaking down the Holiday decorations, cleaning and relocating the houses used at Kuser farm for Winter Wonderland, and addressing weather concerns as required.

Parks- just a few examples of items worked on outside of daily trash pick up, greenhouse planting, and grounds maintenance during the first quarter of the year are:

- ***Cleared trash racks and unclogged basins to aid in storm water management throughout the Township.***
- ***We took this opportunity to repair/rebuild/replace the numerous picnic tables, benches, grills, signs, trash containers, bollards, and other items within our parks system in order to provide reliable, fresh, and new-appearing equipment for use during the upcoming seasons.***
- ***We also made repairs, cleaned, grinded, primed, and painted our older trucks and trailers in an effort to extend their usable life and ensure reliable performance of the equipment so that they were ready for use when needed.***
- ***Inspected playgrounds and replaced engineered wood mulch as needed for the equipment within our 28 playground locations.***



1st Quarter Special Events

- ***We spent much of the first quarter of 2019 working on maintenance projects due to the fact that we had a relatively mild winter until March.***
- ***Our Municipal building was lit up with Red lights for the first weekend in February to help promote awareness for Women's Heart Health.***
- ***We built a large float and had the Abbott House replica prepared for the March 9, 2019 St. Patrick's Day Parade.***





2nd Quarter B&C

- ***We worked with PSE&G Direct Install program to improve HVAC systems at five public buildings.***
- ***Installed new sprinkler heads in the Veterans Park Greenhouse.***
- ***Completed improvements to decorative street lights on Mercer Street.***
- ***Completed sewer line repairs at Kuser Park.***
- ***Painted Gazebos and repaired and cleaned fountains at Sayen Gardens in preparation for Azalea Fest.***
- ***Completed lighting repairs at the Senior Center, Wilson Center, and the tennis courts at Veterans Park.***
- ***Received and reviewed proposals for a Capital Project roof repair for the Bromley Center and Kuser Mansion.***
- ***Repaired roofs on small structures at Safety Town.***
- ***Prepared and submitted floats for both Memorial Day Parades (Groveville and Hamilton Square).***
- ***Installed new LED parking lot lighting at the East entrance to Veterans Park.***
- ***Capital Project roof repair at the Municipal Building began.***
- ***Repaired the footbridge in the Braghelli Tract section of Veterans Park.***

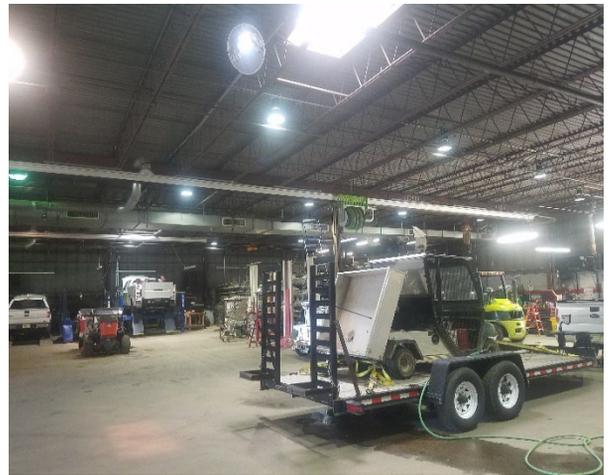


2nd Quarter B&G Pictures

PSE&G Direct Install Energy Upgrades



Municipal Building New Boiler



***LED Lighting Upgrades in
the PW Garage***

B&G Maintenance Projects



Sayen Brown Gazebo Roof



Braghelli Footbridge



2nd Quarter Parks

- ***Renovated the volleyball courts on the South side of Veterans Park.***
- ***Began landscaping improvements at Sayen Gardens and preparations for Azalea Fest.***
- ***Began site preparations and construction for newly donated WWII Memorial on the South side of Veterans Park.***
- ***Opened flow channels and completed site-specific maintenance of basins.***
- ***Completed landscaping projects at the Yardville Five Points flower bed and the Dog Park.***
- ***Began preparations for Veterans Park exercise equipment upgrades.***
- ***Replaced fibar as needed at playground locations.***
- ***Prepared sports fields for baseball and soccer games (lining and mowing).***
- ***Completed needed maintenance project of Tennis Courts at Kuser Park.***
- ***Prepared Sayen House/grounds and Grafton House/grounds for events.***
- ***Prepared North side of Veterans Park for Flag Retirement Ceremony in conjunction with the Patriotic Committee.***
- ***Completed necessary tree maintenance within parks and as requested through Q-Alert by residents.***



2nd Quarter Parks pictures



Innocenzi Basin Flow Channel



Sayen Koi Pond



Gropp's Lake Dam Site Slope Clearing



Maintenance projects 2019

Senior Center Plumbing and Siding Repairs that were Done by B&G Staff During the Past Year



Police Safety Town Structure Repairs



Switlik Park Storm Damage





2019 Public Properties Capital Projects

At our Public Works Complex, we had the front fence and gate replaced for the HTPD Impound Yard.

Before and After Photos of the Police Impound Yard Fence and Gate



Four of the Seven Roofs Restored at the Municipal Building





2019 Capital Projects

Municipal Building Elevator Modernization





2019 Public Properties

One of the many responsibilities of our Division is to maintain the water retention basins throughout the Township as well as cleaning of the collection troughs and inlets that lead to the Pond Run flood control channel. We continue to work together with Rutgers to incorporate a basin management plan to support our flood reduction program.



Perelli Basin



Pond Run



Pinebrook Basin

Our Parks crews continue to maintain, clean, and repair, on a regular basis 37, of the basins located throughout Hamilton Township.



Flock Basin Debris Clearing Done on Outflow Pipe



3rd Quarter Public Properties

- ***We began the third quarter setting up and working through Hamilton's Annual Fire works and Concert held in Veterans Park, which was held on July 3rd.***
- ***The National Night Out event held at the Hamilton Police station on the first Tuesday in August was well attended. Both divisions worked together with our Police Dept. on this event.***
- ***Completed repairs to the bridge from Army Way to the playground area on the North side of Veterans Park.***
- ***Completed repairs to the Green Monster and bleachers at Switlik Park.***
- ***Completed repairs to the irrigation system at McGlone Field.***
- ***Cleaned and completed a maintenance project at the dam area of Gropp's Lake.***
- ***Completed improvements to the security lighting system at the Bromley Center.***
- ***Accepted the donation of a WWII memorial from DeLaval and planned for its installation in Veterans Park.***
- ***Municipal Building Capital Project for elevator modernization was completed by the contractor.***
- ***PSE&G LED lighting project was completed within multiple Township buildings.***
- ***Improvements were completed at the rain garden adjacent to the Library.***



2019 Special events

- **Memorial Day Parades, Independence Day Fireworks Concert, 911, WWII Memorial Statue**





2019 Public Properties 4th Quarter

During this time, we began preparing and assembling Kuser Farm Park for the annual Winter Wonderland event to be held the first weekend in December.

The event is open to the public and manned by our employees and volunteers for two evenings. The remainder of the month, the lights are set and the park is lit for all to enjoy during the Holiday Season.

B&G crews worked throughout this time to winterize various water systems like decorative fountains, irrigation and drinking fountains, and comfort stations that do not have provisions for heat for the winter months.

Our Parks crews become aligned with Roads as we prepare the leaf collection bins to be used by our residents throughout the Township. Once the leaf season starts, we work daily to empty the bins and deliver the leaves to our Ecological Facility.

Along with the bin leaf collections, our Parks crews also work daily to clear the leaves in our parks and make many preparations for the winter seasons; some of which include slice/seeding, fertilizing, and preparing our sports fields for next spring.

We schedule the maintenance of our summer seasonal equipment for the winter months and get prepared to start the cycle over again.